



ALP Schools Admissions Policy

**Head Office
42-46 Harmer Street
Gravesend
Kent
DA12 2AX**

ALP Schools specialise in providing emergency, short, medium and long term placements for learners.

ALP Schools admit learners who have been referred to them by local education authorities. The local authority funds the placement. These learners can be placed upon the school's roll. Alternatively, we also accept referrals from local schools, colleges and partnerships providing that they are willing and able to fund the placement. These may remain on roll at another establishment but spend an agreed time being educated within our school.

ALP Schools do not admit learners who are privately funded.

Learners who are admitted to the school are referred for the following reasons:

- They have been permanently excluded from a school or are in danger of being excluded from school.
- They have one or more of the following learning difficulties: Autism, Asperger's Syndrome, Attention Deficit Hyperactivity Disorder (ADHD), Tourette's Syndrome, Pathological Demand Avoidance or another condition that leads to behavioural or/and social communication difficulties.
- They have an Education, Health, Care Plan

Contact with the local education authority or other educational providers is by one of the following methods:

- Telephone
- Email (Secure)
- Letter

A response is usually made by ALP Schools within 5 working days of receiving the placement request. Once a request for a placement has been accepted a senior member of staff will conduct a home visit or arrangements are made for the parents/carers and young person to come to the school for a visit.

The time between accepting a placement and the learner starting can vary for a variety of reasons. This can be due to the availability of space and human and physical resources within the school. It can also depend on the needs of the learner who may require a gradual or planned transition into school.

Once the placement has been accepted and the admission form has been signed by the parent and learner the school will do its best to agree a smooth and timely transition into the school that suits the needs of all parties. All learners will enter the school on a 6 week settling period before they are officially put onto the school's roll. This period of transition will be used to ensure that ALP Schools is the right place for the learner to ensure the continuity of education and a successful placement.

The school is Ofsted registered and therefore admissions into the school are limited. If we are at capacity the referring body will be made aware of this and the learner can be added to a waiting list and / or seek a placement elsewhere.

The school operates with a Service Level Agreement which is provided to the referring Local Authority or Organisation upon request or when the first placement commences.

Parkview Academy is a trading name of ASD Learning Ltd
Pierview Academy is a trading name of ASD Learning Ltd
ALP Sittingbourne is a trading name of ALP Schools Ltd
ALP Leicester is a trading name of ASD Learning (Midlands) Ltd
ALP Nuneaton is a trading name of ALP Schools Ltd